

Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** agree column headed "Year ending 31 March 2019" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are on accruals and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as negative numbers.

Name of smaller authority: **Washburn Parish Council**

County area (local councils and parish meetings only): **Harrogate Borough (North Yorkshire)**

Financial year ending 31 March 2019

Prepared by (Name and Role): **Dr Jason Knowles (Clerk & RFO)**

Date: **29/04/2019**

		£	£
Balance per bank statements as at 31/3/19:			
	Current	5,507.0	
	Business	5,287.0	
	account 3		
	account 4		
[add more accounts if necessary]	account 5		
	account 6		
	account 7		
	account 8		
			10,794.0
Petty cash float (if applicable)			15.0
Less: any un-presented cheques as at 31/3/19 (enter these as negative numbers)			
	100543	(48.00)	
	100549	(145.00)	
	100550	(77.00)	
[add more lines if necessary]	item 4		
	item 5		
	item 6		
	item 7		
	item 8		
			(270.00)
Add: any un-banked cash as at 31/3/19			
			<u>10,539.0</u>
Net balances as at 31/3/19 (Box 8)			<u><u>10,539.0</u></u>