

# Bank reconciliation – pro forma

This reconciliation should include **all** bank and building society accounts, including short term investment accounts. It **must** column headed "Year ending 31 March 20xx" in Section 2 of the AGAR – and will also agree to Box 7 where the accounts are and payments basis. Please complete the highlighted boxes, remembering that un-presented cheques should be entered as

Name of smaller authority: **WASHBURN PARISH COUNCIL**

County area (local councils and parish meetings only): **HARROGATE (NORTH YORKSHIRE)**

**Financial year ending 31 March 2022**

Prepared by (Name and Role): **DR JASON KNOWLES (CLERK & RFO)**

Date: **01/04/2022**

		£	£
<b>Balance per bank statements as at 31/3/22:</b>			
	<b>BUSINESS</b>	<b>5,308.0</b>	
	<b>COMMUNITY</b>	<b>10,732.0</b>	
	account 3		
[add more accounts if necessary]	account 4		
	account 5		
	account 6		
	account 7		
	account 8		
			16,040.0
Petty cash float (if applicable)		-	6.0
<b>Less: any un-presented cheques as at 31/3/21 (enter these as negative numbers)</b>			
	item 1		
	item 2		
	item 3		
[add more lines if necessary]	item 4		
	item 5		
	item 6		
	item 7		
	item 8		
Add: any un-banked cash as at 31/3/21			-
<b>Net balances as at 31/3/21 (Box 8)</b>			<b>16,034.0</b>