

# Washburn Parish Council

Clerk: Dr Jason Knowles PSLCC

E-mail: [clerk@washburn-pc.gov.uk](mailto:clerk@washburn-pc.gov.uk)

## **To All Members of the Parish Council**

You are summoned to attend the meeting of the Council to be held in  
**The Robinson Library, Timble**  
**at 7.30pm on**

**Monday 7<sup>th</sup> September 2026**

*Jason Knowles*

**Dr Jason Knowles**  
**Parish Clerk**  
**1<sup>st</sup> September 2026**

## **PUBLIC PARTICIPATION**

**Notice is given that at the start of this meeting 15 minutes will be set aside for members of the public to address the committee on matters relevant to the meeting within the following rules:**

- (a) Members of the public wishing to speak are to have given prior notice to the Parish Clerk**
- (b) Any member of the public invited to speak will be permitted to speak for no more than 5 minutes**
- (c) In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter**

Cllr. Graham Hebblethwaite – Chair  
Cllr. Jacqueline Davison – Vice Chair  
Cllrs. Howard Barker, Andrew Campbell, Peter Green, Ann Johnson, Gillian Knox, Stephen Ryder,  
Fiona Walkinshaw, Kevin Wilson

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## **AGENDA**

- 1. Apologies:** Members will be asked to receive apologies and approve reasons for absence given by councillors
- 2. Declarations of Interest:** To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to consider and decide upon any applications for dispensation
- 3. Minutes for approval:** Members are asked to confirm for accuracy only the Minutes of the meeting of: 6<sup>th</sup> July and 22<sup>nd</sup> July 2026
- 4. Ongoing issues:** Members to receive information on the following ongoing issues and decide further action where necessary:
  - 4.1 Kex Gill** – Members to receive updates with regards to the works at Kex Gill
  - 4.2 BOAT Applications** – Members to receive any updates with regards to the BOAT applications
- 5. County Matters:** Members to receive an update on county matters
- 6. Police Matters:** Members to receive an update on crime data
- 7. Planning Applications:** To consider and confirm on the following planning applications
- 8. Correspondence received:** Members to be informed of correspondence to the Council since the previous meeting and decide any action where necessary
- 9. Highways Issues:** Members to report on any Parish highways issues
- 10. Maintenance:** Members to receive an update on maintenance issues and report any new works
- 11. Scheme of Delegation:** Members to consider and confirm the Scheme of Delegation

Cllr. Graham Hebblethwaite – Chair

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**12. Auditors Report:** Members to be advised of the outcome of the external audit

**13. Finance:** Members will be asked to:

**13.1** Approve details of the accounts for payment

**13.2** To receive a bank reconciliation and budget comparison to 31<sup>st</sup> August 2026

**14. Next Meeting**

**14.1** To notify the clerk of matters for inclusion on the agenda of the next meeting by 16<sup>th</sup> October 2026

**14.2** To confirm the date of the next meeting as Monday 2<sup>nd</sup> November 2026 at 7.30pm in the Robinson Library

Cllr. Graham Hebblethwaite – Chair

Cllr. Jacqueline Davison – Vice Chair

Cllrs. Howard Barker, Andrew Campbell, Peter Green, Ann Johnson, Gillian Knox, Stephen Ryder,  
Fiona Walkinshaw, Kevin Wilson