Washburn Parish Council

Clerk: Dr Jason Knowles PSLCC
E-mail: clerk@washburn-pc.gov.uk

To All Members of the Parish Council

You are summoned to attend the meeting of the Council to be held in
The Robinson Library, Timble
at 7.30pm on

Monday 2nd November 2026

Jason Knowles

Dr Jason Knowles
Parish Clerk
23rd October 2026

PUBLIC PARTICIPATION

Notice is given that at the start of this meeting 15 minutes will be set aside for members of the public to address the committee on matters relevant to the meeting within the following rules:

(a) **Members of the public wishing to speak are to have given prior notice to the Parish Clerk**

(b) **Any member of the public invited to speak will be permitted to speak for no more than 5 minutes**

(c) **In the event of more than 3 members of the public wishing to address the committee then priority will be determined by subject matter**

Cllr. Graham Hebblethwaite – Chair
Cllr. Jacqueline Davison – Vice Chair
Cllrs. Howard Barker, Andrew Campbell, Peter Green, Ann Johnson, Gillian Knox, Stephen Ryder, Fiona Walkinshaw, Kevin Wilson

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AGENDA

1. **Apologies:** Members will be asked to receive apologies and approve reasons for absence given by councillors

2. **Declarations of Interest:** To receive any declarations of interest not already declared under the Council's Code of Conduct or Members Register of Disclosable Pecuniary Interests and to consider and decide upon any applications for dispensation

3. **Minutes for approval:** Members are asked to confirm for accuracy only the Minutes of the meeting of: 7th September 2026

4. **On Ongoing issues:** Members to receive information on the following ongoing issues and decide further action where necessary:

   4.1 Kex Gill – Members to receive updates with regards to the works at Kex Gill

   4.2 BOAT Applications – Members to receive any updates with regards to the BOAT applications

5. **County Matters:** Members to receive an update on county matters

6. **Police Matters:** Members to receive an update on crime data

7. **Planning Applications:** To consider and confirm on the following planning applications

   26/05596/PND – Demolition of redundant portal framed agricultural building, Brown Bank Farm, Norwood

   26/04741/FUL – Demolition of existing garage, stable and greenhouse. Erection of replacement garage and stable/store. Change of use of land to domestic, Croft Farm, Timble

   26/06486/DVCON – Section 73 application to vary condition No.2 (approved plan) of Planning Permission 26/02460/FUL (Demolition of existing rear extension,

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Erection of rear extension. Alterations to existing car parking) to allow alterations to the roof material, Bland Hill Cottages, Norwood

8. **Planning Application Decisions:** Members are asked to note any planning decisions

9. **Correspondence received:** Members to be informed of correspondence to the Council since the previous meeting and decide any action where necessary

10. **Reservoir Car Parks:** Members to be informed of Yorkshire Water plans for the reservoir car parks and decide any actions

11. **Highways Issues:** Members to report on any Parish highways issues

12. **Maintenance:** Members to receive an update on maintenance issues and report any new works

13. **Asset Inspections:** Members to consider the Council asset inspection reports and any actions

14. **Council IT Upgrade:** Members to consider actions to replace the Council laptop and cloud storage

15. **Finance:** Members will be asked to:

15.1 Approve details of the accounts for payment

15.2 To receive a bank reconciliation and budget comparison to 31st October 2026

16. **Next Meeting**

16.1 To notify the clerk of matters for inclusion on the agenda of the next meeting by 16th December 2026

16.2 To confirm the date of the next meeting as Monday 4th January 2027 at 7.30pm in the Norwood Social Hall