

## Washburn Parish Council

**Meeting:** Full Council

**Date:** 1<sup>st</sup> September 2025

**Venue:** The Robinson Library, Timble

**Commenced:** 7.30 pm  
**Concluded:** 8.25 pm

**Members Present** Cllr G Hebblethwaite (Chair)  
Cllrs A Campbell, J Davison, A Johnson, G Knox, S Ryder,  
K Wilson

**In Attendance:** Dr J Knowles (Parish Clerk)

### 38. Apologies

Received from: Cllr H Barker, P Green, F Walkinshaw

### 39. Declarations of Interest

No Declarations of Interest were received

### 40. Minutes for approval

**Resolved:** the minutes of Full Council held on 7<sup>th</sup> July 2025 were approved for accuracy by Cllr A Campbell and seconded by Cllr S Ryder, agreed unanimously and signed by the Chair

#### **41. Ongoing issues**

41.1 Kex Gill – Works are continuing and a Steering Group meeting is planned for Monday 29<sup>th</sup> September.

**Resolved: that the report be noted**

41.2 White Crag Accident – No update provided to the Parish Council.

**Resolved: that the report be noted**

41.3 Council Emails – The Clerk informed the Council of the new assertion 10 on digital and data compliance to be introduced in the Annual Governance and Accountability Return for the year end to 31<sup>st</sup> March 2026.

**Resolved: that the report be noted and to be discussed at a future meeting**

#### **42. County Matters**

No update on County Matters.

#### **43. Police Matters**

The May crime data records one public order offence at Church Hill but unable to prosecute the suspect. In June there was one report of anti-social behavior at Church Hill and one report of other thefts at Busky Dike Lane where the investigation is complete with no suspect identified.

#### **44. Plans considered since last meeting**

The list of plans considered since the last meeting is attached.

**Resolved: that the comments be noted**

#### **45. Planning Application Decisions**

25/00357/FUL      Erection of Garages

**Approved with Conditions**

**46. Correspondence Received**

The following correspondence was received (01.07.25 – 19.08.25)

1. Email – Telephone cable adjacent to Swinsty Moor car park
2. North Yorkshire Council – Kex Gill Compensatory Common Land
3. North Yorkshire Council – New Settlement (Maltkiln) Inspector Report
4. Email – Jack Hill Rocks in Layby
5. Email – Sun Hill Shoot
6. Nidderdale National Landscape – Management Plan Consultation
7. Email – Concern with Bridleway Access
8. Email – Footpath Diversion Order Swinsty Moor car park, bridleway concerns
9. Email – Collisions on A59 Skipton Road
10. North Yorkshire Council – Parish Updates and News Bulletins
11. YLCA – White Rose Update

**47. Highways Issues**

Issues to report:

1. Trees at the junction of Meagill Lane and the A59
2. Trees/Bushes on Hardisty Hill between Delph Ridge and Meagill Lane

**48. Maintenance**

The following issues have been dealt with:

1. Brat Lane – cut and strim both sides of the lane
2. Blubberhouses noticeboard – strim
3. Wydra Junction – cut and strim
4. Wydra Lane to the bridge – cut and strim left hand side
5. Millennium Green – strim

6. Smithson Lane Junction – strim on both sides
7. Three Lane Ends – cut and strim

The following issues were reported for cutting back and strimming:

1. Brat Lane
2. Wydra Junction and Wydra Lane
3. Smithson Lane Junction
4. Three Land Ends
5. Watson Lane/Norwood Lane Junction
6. Constable Lane/Pennypot Lane Junction
7. North Lane Verge
8. Footpath near Norwood Social Hall

#### **49. Policy Updates**

**Resolved:** to accept the following Policies:

- 1) Complaints Procedure**
- 2) Data Breach Reporting Form**
- 3) Privacy Notices: General, Employees, Councillors**
- 4) Subject Access Request Form**
- 5) Website Accessibility Statement**

#### **50. Auditors Report**

The Clerk presented the External audit report findings

**Resolved:** that the report be noted

## 51. Finance

### 51.1 Accounts for Payment

To: All Members of the Parish Council		From: Parish Clerk		
Accounts Paid				
General Accounts		Sep-25		
<b><u>DETAIL</u></b>		<b><u>GROSS</u></b>	<b><u>VAT</u></b>	<b><u>NETT</u></b>
CLERK EXPENSES		72.00	0.00	72.00
CARETAKER - MAINTENANCE		263.50	0.00	263.50
PKF LITTLEJOHN - EXTERNAL AUDIT		252.00	42.00	210.00
ROBINSON LIBRARY		80.00	0.00	80.00
UNITY BANK CHARGES (JULY)		6.00	0.00	6.00
UNITY BANK CHARGES (AUGUST)		6.00	0.00	6.00
TOTAL		679.50	42.00	637.50

**Resolved:** that the accounts paid be approved to 1<sup>st</sup> September 2025

### 51.2 Bank Reconciliation

**Resolved:** to approve the bank reconciliation statement and budget comparison to 31<sup>st</sup> July 2025

The balance on 31<sup>st</sup> July 2025 stands at £13,502.46 (Instant Access  
- £13,009.42, Current Account - £493.04)

## 52. Next Meeting

**51.1 Any items for inclusion on the next agenda to be informed to the Clerk by 15<sup>th</sup> October**

**52.2 Date of next meeting: Monday 3<sup>rd</sup> November @ 7.30pm at the Robinson Library**

Signed

Date