

Washburn Parish Council

Meeting: Full Council

Date: 3rd November 2025

Venue: The Robinson Library, Timble

Commenced: 7.31 pm
Concluded: 8.44 pm

Members Present Cllr G Hebblethwaite (Chair)
Cllrs H Barker, A Campbell, J Davison, A Johnson, G Knox,
S Ryder, F Walkinshaw, K Wilson

In Attendance: Dr J Knowles (Parish Clerk), Tracey Dawson (Nidderdale Plus)

53. Apologies

Received from: Cllr P Green

54. Declarations of Interest

Cllr A Campbell declared an interest on Item 60 regarding Nether Timble planning application

55. Minutes for approval

Resolved: the minutes of Full Council held on 1st September 2025 were approved for accuracy by Cllr A Johnson and seconded by Cllr J Davison, agreed unanimously and signed by the Chair

56. Nidderdale Plus

Members received a presentation from Tracey Dawson about the services, activities and projects of Nidderdale Plus.

57. Ongoing issues

57.1 Kex Gill – the planned online meeting was cancelled by North Yorkshire Council. No rearranged date has been confirmed.

Resolved: that the report be noted

57.2 Council Emails – The Clerk informed the Council of the new assertion 10 on digital and data compliance to be introduced in the Annual Governance and Accountability Return for the year end to 31st March 2026.

Resolved: the Clerk was instructed to set up .gov.uk emails for Councilor's in the form of name@washburnpc.gov.uk

58. County Matters

No update on County Matters.

59. Police Matters

The July crime data records two anti-social behaviour incidents at Kex Gill Road and Sowerby Lane and one burglary at Hardisty Hill where the investigation is complete with no suspect identified. In August there was one report of vehicle crime at Kex Gill Road with the investigation complete and no suspect identified and one report of other thefts at Rues Lane under investigation.

60. Plans considered since last meeting

The list of plans considered since the last meeting is attached.

Resolved: that the comments be noted

61. Planning Application Decisions

- 25/01997/FUL Installation of 2 no. air source heat pumps
Nether Timble Farm, Timble
Approved with Conditions
- 25/02562/FUL Demolition of existing garage/outbuilding. Proposed two-storey side extension/single storey rear extension. Proposed front entrance porch. Proposed remodelling/refurbishment of dwelling
1 Woodnook Cottages, Blubberhouses
Approved with Conditions
- 25/02708/FUL Utility room extension, alterations to fenestration, flue, steps, internal alterations and erection of ancillary building
Norwood Bottom Hall, Norwood
Approved with Conditions
- 25/02709/LB Listed Building Consent for utility room extension, alterations to fenestration, flue, steps, internal alterations and erection of ancillary building
Norwood Bottom Hall, Norwood
Approved with Conditions

Notice of Appeal: Spinksburn House, Fewston – To fell 1 no. Sycamore under TPO 03/2017 T1 syc

Resolved: to confirm the Council’s previous comments

62. Correspondence Received

The following correspondence was received (19.08.25 – 27.10.25)

1. Email – Washburn Heritage Centre: Access to the Centre 13-17 October 2025
2. The Local Government Body Commission for England - Have Your Say Consultation on division of boundaries in North Yorkshire
3. North Yorkshire Council - Skipton & Ripon Area Committee Meeting
4. North Yorkshire Council – Planned closure notice at St Lawrences Church to Swinsty Reservoir Picnic Area, Fewston
5. North Yorkshire Council – 2025/26 Community Governance Reviews – revised consultation (Monday 29 September until Monday 22 December)
6. North Yorkshire Council – Approved Policy on Election Recharges
7. North Yorkshire Council – Confirmed Order Notification for Highways Act 1980 Public Path Diversion Order Application No: HAR-2024-07-DO
8. North Yorkshire Council – S106/Commuted Sums
9. North Yorkshire Council – TESCO Roadworks on the A59 Skipton Road
10. RAF Menwith Hill – Thanksgiving Dinner, Thursday 20th November 2025
11. RAF Menwith Hill – Thanksgiving and the US Government Shutdown
12. Nidderdale Plus – The Nidderdale Community Partnership Wider Meeting 4th November 2025
13. Nidderdale Plus – Election of Parish Council Representatives
14. Email – Streetlight at Norwood
15. North Yorkshire Council – Parish Updates and News Bulletins
16. YLCA – White Rose Update

63. Highways Issues

Issues to report:

1. B6451 Dangerous Corner to Norwood – Overhanging Branches

64. Maintenance

The following issues have been dealt with:

1. Constable Lane Junction – cut and trim
2. Wydra Lane Junction – cut and trim
3. Watson Lane/Norwood Road Junction - cut and trim
4. Footpath near Norwood Social Hall – cut back overhanging branches, brambles and trim pathway
5. North Lane – cut and trim verges, brambles and saplings

No new maintenance issues reported.

65. Policy Updates

Resolved: to accept the following Policies:

- 1) **Disciplinary Policy**
- 2) **Equal Opportunities Policy**
- 3) **Media Policy**
- 4) **Protocol on the Recording and Filming of Meetings**

66. Asset Inspections

Resolved: that the report be noted with the following actions:

- 1) **Norwood Telephone Box – clean inside and paint in Spring/Summer**
- 2) **Timble Tree – to appoint an arboriculturist to assess the tree and its proximity to the fencing**
- 3) **Meagill Chapel – to appoint a roofing contractor to undertake repairs to the wooden guttering**

67. Finance

67.1 Accounts for Payment

To: All Members of the Parish Council		From: Parish Clerk	
Accounts Paid			
General Accounts		Oct-25	
<u>DETAIL</u>		<u>GROSS</u>	<u>VAT</u> <u>NETT</u>
CLERKS SALARY		998.40	0.00 998.40
HMRC TAX		249.60	0.00 249.60
UNITY BANK CHARGES (SEPT)		6.00	0.00 6.00
TOTAL		1254.00	0.00 1254.00
To: All Members of the Parish Council		From: Parish Clerk	
Accounts Paid			
General Accounts		Nov-25	
<u>DETAIL</u>		<u>GROSS</u>	<u>VAT</u> <u>NETT</u>
VISION ICT - WEBSITE		211.76	35.29 176.47
CLERK EXPENSES		78.00	0.00 78.00
CARETAKER - MAINTENANCE		399.50	0.00 399.50
UNITY BANK CHARGES (OCTOBER)		6.00	0.00 6.00
TOTAL		695.26	35.29 659.97

Resolved: that the accounts paid be approved to 3rd November 2025

67.2 Bank Reconciliation

Resolved: to approve the bank reconciliation statement and budget comparison to 30th September 2025

Signed

Date

The balance on 30th September 2025 stands at £17,153.57 (Instant Access - £15,340.03, Current Account - £1,813.54)

68. Next Meeting

68.1 Any items for inclusion on the next agenda to be informed to the Clerk by 16th December

68.2 Date of next meeting: Monday 5th January @ 7.30pm at the Norwood Social Hall